



Office of the Administrative Director — Financial Services Division — Repro-Graphics Center

THE JUDICIARY • STATE OF HAWAII • 1111 ALAKEA, 1ST FLOOR • HONOLULU, HAWAII 96813-2807

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WRITTEN PRICE QUOTE DUE 2-7-08

CONTRACTOR JOB SPECIFICATIONS

1. JRC Job Number DR-P-032-U
2. Form Title/Number NOTICE OF ADMINISTRATIVE REVOCATION
3. Quantity Required 8,000 SETS (4,000 OF EACH FORM) RUSH 1,000 SETS OF EACH
4. Date Required 3-WEEKS AFTER RECEIPT OF P.O., FLY IN PARTIAL OF 1,000 SETS
5. Finish Size Flat 8 1/2X11" Folded _____
Other _____
6. Paper Specs. 4-PART CARBONLESS FANAPART SETS, NO STUBS!
1ST SHEET WHITE , .CB, .0035", 2ND SHEET, YELLOW , CFB. 0035",
3RD SHEET, PINK , CFB .0035". 4TH SHEET GOLDENROD CF, .0035"
BLACK TRANSFER IMAGE. MUST BE RECYCLED STOCK
7. Numbering Specs. Location on Form NONE
Numbered From _____ to _____
Color of Numbers _____
8. Perforating Specs. NONE, NO STUBS
9. Ink specs. 2-SIDED PRINTING, BLACK INK, BACKSIDE IS SCREENED.
10. Additional Requirements NEGATIVE WILL BE PROVIDED, PROOF REQUIRED.
SWRINK WRAP IN SETS OF 100 EACH. INVOICE AND SHIP DIRECTLY TO: ADMINIS-
TRATIVE DRIVER'S LICENSE REVOCATION OFFICE, 2875 SOUTH KING ST., SUITE
101, HONOLULU, HI 96826. ATTN: PUA COEN, 534-6800. RETURN NEGATIVES AND 2
SAMPLES TO THE REPROGRAPHICS CENTER.

BELOW FOR REPRO-GRAPHICS USE ONLY

COMPANY	QUOTE	DATE	COMPANY	QUOTE	DATE



Administrative Driver's License Revocation Office
2875 South King Street, Suite 101
Honolulu, Hawai'i 96826-3564
Telephone: (808) 534-6800 / Fax: (808) 973-9508
Toll Free: 1-866-826-5656

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PAGE 1 OF 2

ARREST DATE: _____

AGENCY: _____

REPORT NO.: _____

NOTICE OF ADMINISTRATIVE REVOCATION

RESPONDENT'S NAME: _____ DOB: _____

MAILING ADDRESS: _____ SSN: _____

CITY / STATE / ZIP: _____ D.L. No.: _____

(STATE)

PART I. REVOCATION OF YOUR LICENSE AND PRIVILEGES

You are the respondent in this administrative proceeding. Pursuant to the Administrative Revocation Process, Chapter 291E, Part III, Hawai'i Revised Statutes ("HRS"), if the Administrative Driver's License Revocation Office ("ADLRO") administratively revokes your license and privileges, your license and privilege to operate a vehicle in the State of Hawai'i or on or in the waters of the State will terminate: (1) thirty days after the date this Notice of Administrative Revocation ("Notice") is issued in the case of an alcohol related offense; (2) forty-four days after the date this Notice is issued in the case of a drug related offense; or (3) at a later date as established by ADLRO under HRS §291E-38.

1. You were arrested for Operating a Vehicle Under the Influence of an Intoxicant in violation of HRS §291E-61 or §291E-61.5.
2. Alcohol Related Offense: You ☐ consented to be tested or were informed of the sanctions of the Administrative Revocation Process and the consequences of refusing to be tested for alcohol concentration and you ☐ refused to be tested.
3. Drug Related Offense: You ☐ consented to be tested or were informed of the sanctions of the Administrative Revocation Process and the consequences of refusing to be tested for drug content in the blood or urine and you ☐ refused to be tested.

PART II. TEMPORARY PERMIT

You must surrender your license to the arresting officer who will then issue you a Temporary Permit. The Temporary Permit allows you to operate a vehicle for thirty days in the case of an alcohol related offense and forty-four days in the case of a drug related offense or until such time as the director may establish pursuant to HRS §291E-38. The Temporary Permit is subject to the same restrictions as your license and you must have it in your possession at all times when operating a vehicle during the period for which it is valid. **A Temporary Permit will not be issued to you if you are unlicensed, your license is expired, your license is suspended or revoked, or you do not have your license in your possession.**

☐ This IS a Temporary Permit

☐ This IS NOT a Temporary Permit

☐ Your license is forwarded to ADLRO

Reason:

☐ You are unlicensed or your license is expired.

☐ Your license is suspended/revoked.

☐ No license in your possession.

FOR ADLRO USE ONLY

DR-P-032

By signing below, you acknowledge receipt of page one of this Notice.

Respondent's Signature

Date

SEE THE REVERSE SIDE OF THIS NOTICE FOR FURTHER INFORMATION CONCERNING THE ADMINISTRATIVE REVOCATION OF YOUR LICENSE AND PRIVILEGES, AND MOTOR VEHICLE REGISTRATIONS IF APPLICABLE.

GROUND FOR ADMINISTRATIVE REVOCATION

You were arrested for Operating a Vehicle under the Influence of an Intoxicant in violation of HRS §291E-61 or §291E-61.5 because the arresting officer determined that there existed probable cause to believe that you operated a vehicle under the influence of an intoxicant. In this Notice of Administrative Revocation ("Notice"), the term "license" refers to your license and privilege to operate a vehicle in the State of Hawaii or on or in the waters of the State, and motor vehicle registrations, if applicable. If ADLRO revokes your license pursuant to Chapter 291E, Part III, HRS ("Administrative Revocation Process"), your license will be revoked for the following periods:

Offense Means Alcohol Enforcement Contact or Drug Enforcement Contact	You Took a Breath or Blood Test and, If Applicable, a Blood or Urine Test	You Refused to Be Tested
First Offense Within Five Years	THREE MONTHS UP TO ONE YEAR	ONE YEAR
First Offense Within Five Years for Highly Intoxicated Driver	SIX MONTHS UP TO ONE YEAR	ONE YEAR
Second Offense Within Five Years	ONE YEAR UP TO TWO YEARS	TWO YEARS
Third Offense Within Seven Years	TWO YEARS UP TO FOUR YEARS	FOUR YEARS
Fourth Offense or More Within Ten Years	FOR LIFE	FOR LIFE

If you are less than eighteen years of age, your license is revoked until your eighteenth birthday or for the appropriate revocation period provided above, whichever is longer. If you are a repeat intoxicated driver or a highly intoxicated driver (see Part III), your motor vehicle registrations and number plates are revoked for the same period that your license is revoked. Your license shall not be restored under any circumstances during the administrative revocation period except as provided in §291E-44 [Conditional License Permits].

If ADLRO revokes your license pursuant to the Administrative Revocation Process, you shall be referred to the driver's education program for an assessment, by a certified substance abuse counselor, of your substance abuse or dependence and the need for treatment. You are responsible for all costs for the assessment and treatment. Your license will not be restored upon the expiration of the revocation period. You must apply for a new license or renew your privilege to operate a vehicle and reregister your motor vehicle, if applicable, after proving that you have complied with the conditions of the administrative revocation imposed by ADLRO. You must successfully complete each requirement for obtaining a new license or renewing your privilege to operate a vessel and for obtaining a new motor vehicle registration, if applicable, in the State of Hawaii including payment of all applicable fees.

INFORMATION ABOUT REVOCATION PROCEDURES

Administrative Review

DPP 032

1. ADLRO will automatically conduct an administrative review of the issuance of the Notice without any request from you.
2. You may submit written information demonstrating why your license should not be administratively revoked within three days of the issuance of the Notice in the case of an alcohol related offense and within seventeen days of the issuance of the Notice in the case of a drug related offense.
3. All written information shall be submitted to ADLRO.
4. You are not entitled to be present or represented at the administrative review.
5. The administrative review decision shall be mailed to you: (a) No later than eight days after the date of the issuance of the Notice in the case of an alcohol related offense; and (b) No later than twenty-two days after the date of the issuance of the Notice in the case of a drug related offense.
6. If your license is not administratively revoked after the administrative review, your driver's license, and if applicable, motor vehicle registration and any number plates taken into custody, shall be returned to you, unless a subsequent alcohol or drug enforcement contact has occurred, along with a certified statement that the administrative revocation proceedings have been terminated.
7. If your license, and motor vehicle registration, if applicable, is administratively revoked after the review, a decision shall be mailed to you, or to your parent or guardian if you are under the age of eighteen that contains the following information:
 - a. The reasons why your license was administratively revoked;
 - b. That you may request ADLRO to schedule an administrative hearing to review the administrative revocation within six days of the date the decision is mailed;
 - c. That if your request for an administrative hearing is received by ADLRO within six days of the date the decision was mailed, the hearing shall be scheduled to commence: (i) No later than twenty-five days after the date of the issuance of the Notice in the case of an alcohol related offense; and (ii) No later than thirty-nine days after the date of the issuance of the Notice in the case of a drug related offense;

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PART III. REVOCATION OF MOTOR VEHICLE REGISTRATIONS**(This Part III applies to repeat offenders and highly intoxicated drivers only.)**

Part III of this Notice applies to you only if you are a repeat intoxicated driver or a highly intoxicated driver. You are a **repeat intoxicated driver** if you have one prior alcohol enforcement contact during the five years preceding the date of arrest, two prior alcohol enforcement contacts during the seven years preceding the date of arrest, or three or more prior alcohol enforcement contacts during the ten years preceding the date of arrest. An **alcohol enforcement contact** means (1) Any administrative revocation ordered pursuant to the Administrative Revocation Process; (2) Any administrative revocation ordered pursuant to Chapter 286, Part XIV, HRS [Administrative Revocation of Driver's License]; (3) Any suspension or revocation of any license or motor vehicle registration, or both, or any suspension or revocation of a privilege to operate a vessel underway imposed by this or any other state or federal jurisdiction for refusing to submit to a test for alcohol concentration; (4) Any conviction in this State for operating or being in physical control of a vehicle while having an unlawful alcohol concentration or while under the influence of alcohol; or (5) Any conviction in any other state or federal jurisdiction for an offense that is comparable to operating or being in physical control of a vehicle while having an unlawful alcohol concentration or while under the influence of alcohol. You are a **highly intoxicated driver** if you have a measurable amount of alcohol of 0.15 or more grams of alcohol per one hundred milliliters of cubic centimeters of your blood, or 0.15 or more grams of alcohol per two hundred ten liters of your breath.

If you are a repeat intoxicated driver or a highly intoxicated driver and ADLRO administratively revokes your license, pursuant to the Administrative Revocation Process, the registrations and license plates of all motor vehicles registered to you will terminate thirty days after the date of your arrest or a later date as established by ADLRO under HRS §291E-38. Your motor vehicle registrations will not be restored under any circumstances during the administrative revocation period. You are prohibited from conducting any motor vehicle transaction, including registering any motor vehicles, during the period of your administrative revocation, except as permitted by the Administrative Revocation Process. You are hereby ordered to surrender all motor vehicle number plates issued to you within thirty days after the date of your arrest or a later date as established by ADLRO under HRS §291E-38. You must surrender all motor vehicle number plates to ADLRO at the above address. The failure to surrender all motor vehicle license plates as ordered is a misdemeanor.

PART IV. TEMPORARY MOTOR VEHICLE REGISTRATION**(This Part IV applies to repeat offenders and highly intoxicated drivers only.)**

If your motor vehicle registration and license plates have been revoked (see Part III of this Notice) the arresting officer will issue you a Temporary Motor Vehicle Registration and temporary number plates. The Temporary Motor Vehicle Registration allows you to drive a vehicle registered in your name for thirty days or until such time as the director may establish pursuant to HRS §291E-38. A Temporary Motor Vehicle Registration will not be issued to you if your motor vehicle registration has expired or has been revoked. If you receive a Temporary Motor Vehicle Registration, you must keep one copy of the Temporary Motor Vehicle Registration in your vehicle at all times. You are a registered owner of the following motor vehicle:

State and License No.	V.I.N.
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Motor vehicle registration and license plates forwarded to ADLRO: ☐ YES ☐ NO

☐ This IS a Temporary Motor Vehicle Registration ☐ This IS NOT a Temporary Motor Vehicle Registration

I SWEAR OR AFFIRM THAT THIS NOTICE WAS ISSUED TO YOU ON THE DATE, TIME, AND LOCATION PROVIDED HEREIN.

Arresting Officer:

I.D. No.

Location

Issue Date/Time

By signing below, you acknowledge receipt of page two of this Notice.

Respondent's Signature

Date

CERTIFIED STATEMENT OF DISMISSAL

- ☐ This certifies that the administrative revocation proceeding against you has been terminated with prejudice and that your driver's license and motor vehicle registration and license plates, if applicable, have been returned to you: (1) because your alcohol concentration test result was less than .08 if your case involved an alcohol related offense; or (2) because your blood or urine test failed to show the presence of any drug that is capable of impairing your ability to operate a vehicle in a careful and prudent manner if your case involved a drug related offense.

DR-P-032

Arresting Officer

Date

- d. The procedure to request an administrative hearing;
- e. That failure to request an administrative hearing within the time provided shall cause the administrative revocation to take effect for the period and under the conditions established by ADLRO in the decision;
- f. That you may regain the right to a hearing by requesting ADLRO to schedule a hearing within sixty days after the issuance of the Notice;
- g. That ADLRO shall schedule the hearing to commence no later than thirty days after a request under the immediately preceding paragraph is received, but that, except as provided in HRS §291E-38(k), the temporary permit, and temporary motor vehicle registration and temporary number plates if applicable, shall not be extended if you fail to request an administrative hearing within the initial six-day period provided for that purpose;
- h. That your failure to attend the hearing shall cause the administrative revocation to take effect for the period and under the conditions indicated;
- i. The duration of the administrative revocation and other conditions that may be imposed; and
- j. That pursuant to HRS §291E-48 [Special motor vehicle registration], the director may grant a special motor vehicle registration to a qualified household member or to a co-owner of any motor vehicle that you own, upon a determination that the person is completely dependent on the motor vehicle for the necessities of life; provided that the special motor vehicle registration shall not be valid for your use.

Administrative Hearings

- 1. You shall have six days from the date the administrative review decision was mailed to request that an administrative hearing be scheduled (see numbered paragraph seven under Administrative Review, above).
- 2. A request for an administrative hearing and payment of a \$30 fee, unless waived pursuant to HRS §291E-39 [Fees and costs], shall entitle you to review and copy, prior to the hearing, all documents that were considered at the administrative review, including the arrest report and the sworn statements.
- 3. You may be represented by an attorney, submit evidence, give testimony, and present and cross-examine witnesses.
- 4. If you are under the age of eighteen, a parent or guardian must be present.
- 5. A written decision shall be mailed to you no later than five days after completion of the hearing.
- 6. If the administrative revocation is reversed after the hearing, your driver's license, and if applicable, motor vehicle registration and any number plates taken into custody, shall be returned to you, along with a certified statement that the administrative revocation proceedings have been terminated.
- 7. If the administrative revocation is sustained at the hearing, a written decision shall be mailed to you, or to your parent or guardian if you are under the age of eighteen, that shall contain, at a minimum, the following information:
 - a. The effective date of the administrative revocation;
 - b. The duration of the administrative revocation;
 - c. If applicable, the date by which any outstanding motor vehicle number plates issued to you must be surrendered to ADLRO;
 - d. If applicable, that failure to surrender any motor vehicle number plates as required is a misdemeanor;
 - e. Other conditions that may be imposed by law; and
 - f. The right to obtain judicial review.
- 8. If you, or your parent or guardian if you are under the age of eighteen, fail to attend a scheduled hearing the administrative revocation shall take effect as provided in the administrative review decision.

CRIMINAL PROSECUTION

The administrative revocation process is a civil administrative proceeding that is separate and distinct from criminal prosecution. Criminal charges filed pursuant to HRS §291E-61 or §291E-61.5 may be prosecuted concurrently with the administrative proceeding. If convicted, your license will be suspended or revoked, you will be required to attend a substance abuse rehabilitation program, and you may have to pay a fine, perform community service, and/or serve a prison term. Documentary and testimonial evidence that you provide during the administrative proceeding shall not be admissible against you in any proceeding under HRS §291E-61 or §291E-61.5 arising out of the same occurrence, however, evidence from the administrative revocation proceeding is available to the prosecuting attorney. If your license is administratively revoked under the Administrative Revocation Process and you are also convicted of an offense under HRS §291E-61 or §291E-61.5 arising out of the same occurrence, the total period of revocation imposed in the two proceedings shall not exceed the longer period of revocation imposed in either proceeding. If you are convicted under HRS §291E-61 or §291E-61.5 prior to completion of the administrative proceedings, you shall surrender the temporary permit issued under the Administrative Revocation Process at the time of entry of a plea of guilty or no contest, entry of a verdict of guilty, or of sentencing, whichever occurs first.

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